

II Global Symposium UNISERVITATE

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In support of the Global Compact on Education

Service-Learning, Integral Education and Transformative Spirituality

28th and 29th October 2021

Submission Guidelines

Organization:



UNIVERSIDADE
CATOLICA
PORTUGUESA

Collaboration:



Non-compliance to these guidelines will result in refusal of the abstracts and articles.

File 1: Abstract

- Between 400 to 600 words;
- Accepted languages: Spanish, French, English, and Portuguese;
- Written in the author's language and in English (in case of English-speaking authors, this version will suffice);
- Mandatory points with the following sequence: introduction, objective(s) of the work(s) written in a clear and concise manner, methodology used, description of the main results and respective discussion, conclusion related to the(s) objective(s). References are excluded;
- Word format, with 2.5 cm margin spacing across the page;
- Times New Roman, size 12, single spacing;
- Title with a maximum of 80 characters without space, centred, in capital letters, Times New Roman, bold, size 12. The authors are placed in the line below with the following format: SURNAME, INITIALS OF THE NAME in capitals separated by semicolons;
- With a blank line in between, institutional affiliation is indicated with a raised number, for example: HERRERO, M. A.¹, the corresponding author being marked with an asterisk and the respective e-mail inserted after the institution's information;
- Leave another line blank, insert the thematic section of the paper, insert another blank line, and start the abstract;
- The abstracts conclude with four keywords that should not be included in the title;
- Space with two more blank lines and insert the English version;
- The file title should have the following form: SURNAME ET AL_ABSTRACT_THEME1.

File 1 Example

ALFABETIZACIÓN ACADÉMICA EN UNA EXPERIENCIA DE APRENDIZAJE SERVICIO.

SARDI, G.M.I.¹; VOLPE, S.M.¹; GUTIERREZ, G.¹; HERRERO, M.A.¹, ^{2*}

¹ Universidad de Buenos Aires, Argentina; ² CLAYSS, Argentina. * aherrero@fvet.uba.ar

SECCION: Aprendizaje-servicio solidario como camino de espiritualidad

RESUMÉN: 400-600 palabras

PALABRAS CLAVES: XXXXX; XXXXX; XXXXX; XXXXX;

ACADEMIC LITERACY IN A SERVICE-LEARNING EXPERIENCE.

SARDI, G.M.I.¹; VOLPE, S.M.¹; GUTIERREZ, G.¹; HERRERO, M.A.¹, ^{2*}

¹ Universidad de Buenos Aires, Argentina; ² CLAYSS, Argentina. * aherrero@fvet.uba.ar

THEME: Service-learning as a path to spirituality

ABSTRACT: 400-600 words

KEY WORDS: XXXXX; XXXXX; XXXXX; XXXXX;

File 2: Full Article

- In the source language: Spanish, French, English, and Portuguese; to be sent after acceptance of the abstract:
- Maximum word number–3.000;
- Word format, with 2.5 cm margin spacing across the page;
- Times New Roman, size 12, single spacing;
- No headers, footers and / or page numbering;
- Cover page: abstract identical to the one sent in file 1.
- Title with a maximum of 80 characters without space, centered, in capital letters, Times New Roman, bold, and size 14. The authors are placed in the line below with the following format: SURNAME, INITIALS OF THE NAME in capitals separated by semicolons;
- With a blank line in between, institutional affiliation is indicated with a raised number, for example: HERRERO, M. A.¹, the corresponding author being marked with an asterisk and the respective e-mail inserted after the institution's information;

- Leave one more line blank and start the summary (centered). The summary concludes with four keywords that should not be included in the title;
- Second and following pages: the text is organized according to the subsequent points, in capital letters, bold, and centered:

INTRODUCTION
METHODOLOGY
RESULTS AND DISCUSSION
CONCLUSIONS
FIGURES AND TABLES
ACKNOWLEDGEMENTS (if applicable)
REFERENCES

- One more blank line is inserted, and each paragraph begins with a 10 mm indentation. Paragraphs have no blank lines between them.

Figures and Tables

- After the references, a maximum of one figure and one table can be placed, which should be referenced in the title as Table 1: xxxx and Figure 1: xxxxxx. The text must indicate (Table 1) or (Figure 1) when necessary;
- Leave a blank line between each figure or table;
- Times New Roman, size 10.

Figure 1:

- Justified, page width (if possible);
- The title below the figure, Times New Roman, size 10, in bold, aligned to the left;
- All figures, graphs, and photographs must have high resolution (in JPEG, TIFF, Bitmap, MS Excel, or PowerPoint format) and should be placed in the body of the manuscript, in a gray box.

Table 1:

- Justified, page width;
- Top title: Times New Roman, size 10, bold, and left aligned;
- Table text: Times New Roman, size 10, in bold if possible, in the column / row description;
- MS Excel tables are not allowed.

References:

It should include an alphabetical list of the authors and the year of publication (given the length of the work, it is recommended not to exceed the 4-6 most important citations on the subject). See appendix.

The file must have the following name: SURNAME ET AL_PAPER_THEME1

File 2 Example

**ALFABETIZACIÓN ACADÉMICA EN UNA EXPERIENCIA DE APRENDIZAJE
SERVICIO**

SARDI, G.M.I.¹; VOLPE, S.M.¹; GUTIERREZ, G.¹; HERRERO, M.A.^{1, 2*}

¹ Universidad de Buenos Aires, Argentina; ² CLAYSS, Argentina. * aherrero@fvet.uba.ar

RESUMÉN: 400-600 palabras

PALABRAS CLAVE: XXXXX;; XXXXX; XXXXX;

ACADEMIC LITERACY IN A SERVICE-LEARNING EXPERIENCE

SARDI, G.M.I.¹; VOLPE, S.M.¹; GUTIERREZ, G.¹; HERRERO, M.A.^{1, 2*}

¹ Universidad de Buenos Aires, Argentina; ² CLAYSS, Argentina. * aherrero@fvet.uba.ar

ABSTRACT: 400-600 words

KEY WORDS: XXXXX; XXXXX; XXXXX; XXXXX;

Appendix

Guidelines for Quotes

- APA standards, 6th ed. will be used as a guideline in all cases (American Psychological Association: <http://normasapa.com/>);
- The quoted text must always be in italics, and the paragraph inserted if it is more than one line;
- Quotes in the text must be made as follows:
 - One author: (Tapia, 2006);
 - Two authors: (Rubio & Escofet, 2017);
 - Three or more authors: (Flores-Kastanis et al., 2009);

References should include the surnames and initials of the names of all authors.

- Multiple quotes:
 - Chronological order (same author): (Furco, 2002, 2005); (Freire, 1982a, 1982b);
 - Chronological order (several authors): (Roche Olivar, 1998; Deans, 1999; Jacoby, 2015);
 - Alphabetical order (several authors): (Anderson & Erickson, 2003; Eberly, 1988; Martínez Martín, 2008).
- Quotes in the text: the page or pages, the author, and the date must be included:
 - Quote from a page: (Tapia, 2018, p. 17);
 - Quotes on more than one page: (Tapia, 2018, pp. 32-33).

According to the style adopted for the quotes, the references are as follows:

Book

Herrán Gascón, A., Cortina Selva, M. & González Sánchez, I. (2006). *La muerte y su didáctica: manual para educación infantil, primaria y secundaria*. Madrid: Universitas.

Book (anthology or compilation)

Trilla, J. (Ed.). (2001). *El legado pedagógico del siglo XX para la escuela del siglo XXI*. Barcelona: Graó.

Furco, A. & Billing, S. H. (Eds.). (2002). *Service-Learning. The Essence of the Pedagogy*. Greenwich, Connecticut: Information Age Publishing, Greenwich.

Book Chapter

Gilmartín, M. A. (2008). Ambientes escolares. In J. A. Aragonés, & M. Américo (Eds.), *Psicología ambiental* (pp. 221-237). Madrid: Pirámide.

Article from a Journal (with DOI)

Deeley, S. J. (2010). Service-learning: Thinking outside the box. *Active Learning in Higher Education*, 11(1). Available on <https://doi.org/10.1177/1469787409355870>

Article from an Online Journal (without DOI)

Sillick, T. J. & Schutte, N. S. (2006). Emotional intelligence and self-esteem mediate between perceived early parental love and adult happiness. *E-Journal of Applied Psychology*, 2(2), 28-48. Available on <http://ojs.lib.swin.edu.au/index.php/ejap>

Newspaper Article

Aunión, J. A. (September 12, 2020). La escuela en la era covid: cómo sacar adelante a la generación que deberá pagar las deudas de la pandemia. *El País*. Consultado em <https://elpais.com/educacion/2020-09-12/la-escuela-en-la-era-covid-como-sacar-adelante-a-la-generacion-que-debera-pagar-las-deudas-de-la-pandemia.html>

Website

American Psychological Association (December 7, 2016). *APA Style*. Available on <http://www.apastyle.org>

Communication at a Scientific Meeting

Bordoni, N. (August 2014). Universidad-Sociedad. Análisis de un proceso de vinculación. Paper presented on *17 Seminario Internacional "Aprendizaje y Servicio Solidario"*, Buenos Aires, Argentina.

PhD Thesis

Sterk Barrett, M. C. (2015). *Fostering the Spiritual Development of Undergraduates through Service-Learning* (PhD Thesis). Available on https://scholarworks.umb.edu/doctoral_dissertations/222/

Documents from International Institutions, Governments, etc.

United Nations (August 2020). *Policy Brief: Education during COVID-19 and beyond*. Available on https://www.un.org/development/desa/dspd/wp-content/uploads/sites/22/2020/08/sg_policy_brief_covid19_and_education_august_2020.pdf

Legislation

- Quote in the text:

Ley Orgánica 8/2013, December 9, para la mejora de la calidad educativa.

- Full quote in the references:

Ley Orgánica 8/2013, December 9, para la mejora de la calidad educativa. Boletín Oficial del Estado, no. 295, December 10, pp. 97858-97921. Available on <http://www.boe.es/boe/dias/2013/12/10/pdfs/BOE-A-2013-12886.pdf>

Quotes of documents from the Catholic Church

In the text: author, document's acronym, and paragraph number. The complete quote should be included in the references. For example:

- Quote in the text:

CELAM (2007), DA, 282.

- Full quote in the references:

CELAM (2007). Conferencia Episcopal Latinoamericana. *Documento conclusivo*. Aparecida, 13-31 May 2007. Available on <http://www.celam.org/aparecida/Espanol.pdf>

Quotes from the Pope

- Speech: title, place, full date, and in a note the link to the Vatican website. For example:

Papa Francisco, *Mensaje a los educadores*, Pontificia Universidad Católica de Ecuador, Quito, July 7, 2015. Footnote: http://w2.vatican.va/content/francesco/es/speeches/2015/july/documents/papa-francesco_20150707_ecuador-scuola-universita.html

- Papal document with the following order: year, acronym, and citation, for example: (Papa Francisco, 2013, EG, 2).

- Full quotes should go in the references, for instance:

EG. Papa Francisco (2013). *Exhortación apostólica sobre el anuncio del Evangelio en el mundo actual*. Ciudad del Vaticano. http://w2.vatican.va/content/francesco/es/apost_exhortations/documents/papa-francesco_esortazione-ap_20131124_evangelii-gaudium.html

Quotes from Social Media

All social media quotes should comply with the APA 2016 guidelines:

<https://soybibliotecario.blogspot.com/2016/09/normas-apa-2016-aprende-citar-posts-de.html>

Notes:

- All quoted webpages should include the protocol abbreviation: http://
- If there is no translation into the language of the article, a quote in a foreign language may be used and the reference should go like this:
 - (Dillard, 2020, p. 116, author's translation) when it is one author.
 - (Dillard, 2020, p. 116, our translation) when there are two or more authors.